



Galfar Engineering & Contracting SAOG

P.O. Box 533, Muscat, P.C. 100, Sultanate of Oman

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Invitation Notice to Attend the Annual Ordinary General Meeting

The Board of Directors of Galfar Engineering & Contracting SAOG have pleasure to invite all Shareholders to attend the Annual Ordinary General Meeting of the Company, which will be held on Thursday, 29 March 2018, at 05:00 PM, at Hormuz Grand Hotel, Airport Heights, to consider the following agenda:

1. To consider and approve Board of Directors Report for the year ended 31/12/2017.
2. To consider and approve the report on evaluation of the performance of the Board of Directors for the year ended 31/12/2017 ((as per attachment)
3. To consider and approve Corporate Governance Report for the year ended 31/12/2017.
4. To consider and approve Auditor's Report, Balance Sheet and Profit & Loss Account for the Fiscal Year ended 31/12/2017.
5. To consider and approve the sitting fees for the Board of Directors and its Sub-committees drawn by the members of the Board during previous fiscal year- 2017 and to fix the sitting fees for the upcoming fiscal year 2018 (as per attachment).
6. To inform the Annual General Meeting on the Related Party Transactions conducted by the company with the related parties during the fiscal year ended 31/12/2017. (as per attachment).
7. To consider and approve the Related Party Transactions, the Company will conduct during the up-coming fiscal year ending 31/12/2018 (as per attachment).
8. To inform the Annual General Meeting on the donations spent for supporting social activities during the fiscal year ended 31/12/2017. (as per attachment)
9. To consider and approve a proposal to allocate RO. 150,000/- for supporting social activities during the fiscal year ending 31/12/2018.
10. To appoint the External Auditors for the fiscal year ending 31/12/2018 and determine their fees.
11. To appoint an independent and neutral external consultant to evaluate performance of the Board of Directors for the fiscal year ending 31/12/2018 and determine their fees.
12. To elect Four members to the Board of Directors of the Company to fill the vacant seats in the Board (from among shareholders or non-shareholders). Any person wishing to nominate himself have to fill the candidacy form prepared to this effect and to submit the same to the company two working days at least prior to the convening of the AGM, that is not later than end of the working day of Monday, 26 March 2018. Any form submitted after the aforementioned date will not be accepted. If the candidate is a shareholder, he must be holding (10,000) shares as on the date of convening the AGM..

According to the Articles of Association of the company, each shareholder shall have the right to authorise in writing any other person to attend the meeting and to vote on their behalf,

provided that voting shall be on the proxy form attached to the AGM invitation. If the proxy is issued by a natural person, a copy of his ID, in case of adults, a copy of passport for women and minors who don't have IDs, and copy of resident card or passport for non-Omani must be attached to the proxy form. If the proxy is issued by a juristic person, the Proxy form must be signed by one of the company's authorized signatories, sealed by the company's seal, and copies of Commercial Registration Certificate and specimen signature form of authorized Signatories must be attached to the Proxy Form.

Arriving at the meeting hall shall be one hour at least prior to commencement of the meeting

For any clarifications / enquiries, please contact Mr. Ismail Ali Hamid, on Phone 24525000 (Ext.4099) or Mr. Arun Ganapati on Phone No.24525000 (Ext. 5232), Fax No. 24525250.

Majid Salim Said Al Fannah Al Araiimi
Chairman of the Board

Ernst & Young
Statutory Auditors

Abdulbagi Daffalla
Legal Advisor

For the use of the CMA

This notice of invitation was approved as per the request of the Company without any responsibility on the part of the CMA

Signature

Stamp

Date